



TEAM ROLES NEEDED FOR HEAD COACH

- ▶ **On-ice Assistant Coaches** – to assist the Head Coach in running the practice ice times based on their practice plans and to assist the Head Coach . Blackfoot will pay for the first five (5) coaches, including Head Coach on your official Hockey Calgary Roster. Any additional coaches can be registered for \$35 per coach. Hockey Calgary limits coaches on the bench for games for 5 only. All coaches must complete their Police Check, Respect in Sport Activity Leaders, complete their online application through Hockey Canada Registry.
- ▶ **Team Manager** – general rule is the team manager should take care of everything off the ice (scheduling ex. Games, finding tournaments, team bank account, fundraising, etc) and the Head Coach takes care of everything on ice. These 2 roles need to be in constant co-operation and discussion (ex. A Team manager should not be scheduling any exhibition games or tournaments without first discussing with the Head Coach.



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- ▶ **Team Treasurer** – runs with assistance from the Team Manager and Head Coach the team finances including setting up the team bank account, handling all team deposits and payments. As well as keeping track of all team finances on a spreadsheet to provide to team parents and BHA twice/year.
- ▶ **Parent Liaison** – a confidential go between for parents and coaches to resolve issues should they arise.





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- ▶ **Fundraising Volunteers** – to assist the Team Manager with fundraising efforts needed for the team to pay for tournaments, team activities and clothing, etc.
- ▶ **Tournament Volunteers** – to assist the Team Manager and Head Coach in finding appropriate tournaments for the team. Note - All sanctioned tournaments are listed on the Hockey Alberta website Tournaments Section.